Cara Summerfield, M.A. M.Ed. c@csummerfield.com www.csummerfield.com/paw 7450 W. 12th Avenue, #A | Lakewood, CO 80214

720.345.7379

Areas of Expertise:

College Composition, Rhetoric, Creative Nonfiction, Technical Writing, Writing for the Web, Curriculum Development, Instructional Design

EDUCATION

Current	Master of Fine Arts in Creative Writing
	Regis University, Denver, CO
2014	Doctor of Philosophy – Instructional Design
	Capella University, Online
2013	Master of Arts - Composition/Rhetoric
	Regis University, Denver, CO
2010	Master of Education - Instructional Technology/Adult Learning & Training
	Regis University, Denver, CO
1997	Bachelor of Arts English Writing
	University of Colorado, Denver, CO

TEACHING EXPERIENCE

Colorado Community College System, Denver, CO – Online Environment (D2L) 2011 – 2015 **Adjunct Faculty**

College Composition I

Responsible for teaching College Composition to traditional and nontraditional students

Developmental/Fundamental English

Worked with Fundamental English students in a combined course consisting of Developmental English with College Composition

Kaplan University, Online Environment (Blackboard) Adjunct Faculty - College Composition I/ College Composition II

Taught traditional and nontraditional students college composition. Integrated a whole learning approach by combining critical thinking, essay writing, and grammar mechanics in all assignments. Motivated my students by maintaining a daily presence in discussion forums as well as responding to students' requests, questions, and needed support within a few hours. Delivered webinars using Adobe Connect.

Red Rocks Community College, Lakewood, CO Adjunct Faculty - Developmental English Reading and Writing

Provided the fundamentals of writing to college prep students. Topics discussed were critical thinking, grammar, punctuation, and the development of sentences and paragraphs. Head English Instructor for College Connections, a program for college prep students.

TUTOR

Serviced students in both on-site and online environments for their highest results.

Gila Community College, Payson, AZ **Adjunct Faculty - Developmental English Writing**

Provide the fundamentals of writing to college prep students. Topics discussed are critical thinking, grammar, punctuation, and the development of sentences and paragraphs. Ensured increased confidence for each student by providing supportive, positive feedback on all written assignments.

2008 - 2011

2007 - 2008

2012 - 2014

Intro to Web Design

Introduction to HTML, images, alt tags, and placement on a page. Worked with each student individually to assist them in developing their own website using sound design practices.

Search Engine Optimization (SEO)

Provided the basics of optimizing web pages. Students in Intro to Web Design course used their class project to acquire experience in the optimization phase.

Curriculum Development

Designed and developed curriculum for the Search Engine Optimization course.

INSTRUCTIONAL DESIGN EXPERIENCE

2007 - 2015 Online tutorials, training courses, and websites

Personal Academic Website

http://csummerfield.com/paw

Designing Learning for Adult Learners/Central Piedmont Community College (Online training)

https://pd2.cpcc.edu/composica/courses/designing-learning-for-adult-learners/

College Prep – Community College of Denver (Online course)

Intercultural Sensitivity – Capstone Project for M.Ed. (Online training)

http://www.customtrainingcourses.com/interculturaltraining/

SEO – Denver Free University (Online course)

http://www.customtrainingcourses.com/seocourse/index.html

Natural Dog Remedies

http://www.naturaldogremedies.net

WORKSHOPS

- 2014 Jefferson County Cultural Center
- 2009 Three workshops Autobiographical Research, Creative Writing, Creative Nonfiction
 2009 Colorado Free University
- Two day workshop on SEO
- **2006 2008 CCO Web Services** Web Site Ownership and Search Engine Optimization for Small Business Owners

PRESENTATIONS

2014 Jefferson County Open Space

"Mountain Lions and Housecats – two sides of the same coin" Program to be used for teaching seniors about Mountain Lion behaviors to help decrease their fears

2012 Regis University

Capstone project entitled "Saturation in Place" in Contemporary Southern Memoir

2010 Red Rocks Community College

Online tutorial for using MS Office technology in their classrooms.

2007 CCO Web Services

For Small Business Owners interested in Internet Services, Website Ownership, and SEO

ACCOMPLISHMENTS

2012 Writing Projects

Currently writing a Spiritual Memoir Southern Memoir entitled "My Magnolia and Me" – published Curriculum for "Training the Trainer" Creative Nonfiction book entitled "The Illusive Persuader" Screenplay adaptation of "The Illusive Persuader" Short screenplay "The Photographer"

HONORS

2010	Alpha Sigma Nu - Jesuit Honor Society
1997	Sigma Tau Delta - International English Writing Society

COMPUTER SKILLS

Learning Management Systems

Desire2Learn, Blackboard, Moodle

Document Creation

Microsoft Office Suite 2010, Adobe PDF

Instructional Design/Web Development

Adobe Creative Suite 4, Captivate 9, HTML, CSS, Screen Capture, Audacity